

Engineering Trainee Cover Letter

8607 Ronnie Street
Faheyview, CT 22181

Dear Campbell Rice,

In response to your job posting for engineering trainee, I am including this letter and my resume for your review.

In the previous role, I was responsible for reliability engineering support to various Departments, review equipment reports and track performance of this equipment, and communicate observations made via recommendations to the Operations and Maintenance Departments.

Please consider my qualifications and experience:

- Experience working in an engineering or construction related environment
- Diploma / ITE in Chemical Engineering, Engineering or equivalent
- Self-directed, organized, and require minimal supervision
- Assists senior team members in the development of software solutions
- Basic knowledge in Physics, Chemistry and Electronics Engineering
- Knowledge of ISO audit is preferable
- Independent, outgoing, hardworking and self-motivated
- Proficient PC skills in MS office applications

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Tyler Emard