

# Employment Manager Cover Letter

989 Katlyn ShoresRosendoland, NC 03868

**Dear Skyler Gislason,**

I submit this application to express my sincere interest in the employment manager position.

Previously, I was responsible for guidance and counsel in achieving affirmative action goals to ensure compliance with state and federal laws.

Please consider my qualifications and experience:

- Contracts with the selected relevant Verification Agency and promotes positive relationships
- Provides policy and guidelines for all vendor categories including procurement to ensure the company's opportunities to enhance its scorecard status, and to actively seek out compliant, alternative suppliers where current suppliers do not meet our requirements
- Develops improvement plans and drives plans to completion
- Aligns all B-BBEE activities to the Preferential Procurement Guidelines of the DTI
- Ensures alignment with key training and skills development functions within the organisation
- Substantial post-qualification work experience in practising labour and employment law
- Strong, interpersonal, collaborative and communication skills
- Able to translate legal concepts into practical business solutions and influence key decision-makers

**Thank you for taking your time to review my application.**

Sincerely,

Dylan Ryan