

Employee Health Cover Letter

6191 Bartoletti Ridge Doriton, NV 49321

Dear Tatum Carter,

In response to your job posting for employee health, I am including this letter and my resume for your review.

In the previous role, I was responsible for informal and formal education and in-service training to employees and supervisors as opportunities arise and as requested and/or scheduled by managers or hospital education, in area of workers' compensation and occupational exposure assessment/prevention.

Please consider my qualifications and experience:

- Reports workplace injuries to Employment and Social Development Canada (ESDC)
- Tracks and maintains federal standards on health and safety meetings and workplace inspections
- Facilitates and coordinates with Management, Union representatives, and external parties to ensure timely and safe return to work of injured employees
- Keeps knowledge current and up-to-date and ensures compliance with current health and safety legislation
- Provides assistance and guidance to managers and unions on shift/duty accommodations
- Conducts periodic health and safety audits and reviews at various locations to minimize exposure and risk
- Investigates health and safety complaints and recommends corrective action
- Works with Labour Relations Advisors in the development, implementation and monitoring of the Attendance Management program

I really appreciate you taking the time to review my application for the position of employee health.

Sincerely,

