

Employee Health Cover Letter

4862 Sherie Station North Lenny, AZ 26760

Dear Rowan Orn,

I submit this application to express my sincere interest in the employee health position.

Previously, I was responsible for guidance and recommendations to administer workers' compensation claims in compliance with all rules, regulations and reporting requirements of the Labor Code, Division of Workers' Compensation, Self-Insurance Regulations, Occupational Safety and Health Administration (OSHA) and other administrative laws. Review claims for communication/coordination of offsets between long term disability, sickness and pregnancy illness benefits. Evaluate and determine the appropriate individual case reserve of assigned cases for future financial liability.

My experience is an excellent fit for the list of requirements in this job:

- Rising Junior or Senior majoring in an environmental health and safety related field
- May travel to other employee health services to assist with provider coverage
- Proficiency with PC applications preferred
- Investigates workplace incidents using Root Cause Analysis to establish corrective actions for the prevention of incident recurrence
- Collaborates with third-party stakeholders for the implementation of control measures
- Conducts training for all levels of employees on safety best practices
- Participates in the National Health and Safety Policy Committee and in local Joint Health and Safety Committees for the development of policies, procedures, and best practices
- Collects statistics on workplace injuries to develop preventative measures, and implements corrective actions

Thank you in advance for reviewing my candidacy for this position.

