

# Employee Benefits Account Manager Cover Letter

5206 Deckow Ranch North Augustinaborough, NV 64241

**Dear Morgan Gleason,**

I submit this application to express my sincere interest in the employee benefits account manager position.

Previously, I was responsible for professional and courteous service to clients, carrier representatives, business partners, and HUB colleagues, resulting in a rate of account retention that meets or exceeds expectations.

My experience is an excellent fit for the list of requirements in this job:

- Strong sense of urgency for accomplishing tasks and meeting strict deadlines
- Are currently licensed and in good standing
- Have the confidence and demeanor to effectively interact with all levels within the organization
- Florida 215 Life, Health and Variable Annuities license
- Assist Consultant and/or Account Executive with development of renewal and marketing strategy
- Analyze and compare carrier quotes
- Manage renewal timeline to ensure timely execution of client decisions
- Coordinate with client and carriers to ensure timely and efficient renewal and/or implementation of employee coverage

**Thank you for your time and consideration.**

Sincerely,

Jordan Ratke