

Employee Benefits Account Manager Cover Letter

98310 Guadalupe CovesKenmouth, HI 43302

Dear Royal Kulas,

I would like to submit my application for the employee benefits account manager opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for education to clients about industry knowledge, Paychex technology products and how to efficiently use available Paychex resources.

Please consider my qualifications and experience:

- Manage, organize and conduct client meetings
- Develop and Implement Client Service Plans in partnership with Sales and other channel resources
- A Life & Health insurance license
- Monitor and maintain accurate client information in account management systems as assigned
- Act in capacity of client manager on assigned accounts
- Knowledge of or experience in the insurance industry is preferred, although not necessary
- Experience in Microsoft Word, PowerPoint, and Outlook preferred
- Current Florida Life & Health Insurance license 2-15

Thank you for your time and consideration.

Sincerely,

Alexis Predovic