

Employee Benefits Account Manager Cover Letter

791 Roob PineNorth Vanesaton, GA 28820-8934

Dear Reese Bradtke,

I would like to submit my application for the employee benefits account manager opening. Please accept this letter and the attached resume.

Previously, I was responsible for professional, courteous service to our clients, carrier representatives, underwriters, business partners, and HUB colleagues, resulting in a rate of account retention that meets or exceeds expectations.

Please consider my qualifications and experience:

- Attend meeting as scheduled
- Assist EB broker with request for insurance coverage quotes from insurance companies for organizational groups (business, nonprofits)
- Experience consulting with clients specific to the restaurant industry and/or variable hourly employees
- Assist EB Advisor with request for insurance coverage quotes from insurance companies for organizational groups (business, nonprofits)
- ACSR designation in Health and Life preferred
- Experience with Lotus Notes and Maximizer database preferred
- Develop and maintain business relationships with clients through day-to-day services assistance
- Market new and renewal business

I really appreciate you taking the time to review my application for the position of employee benefits account manager.

Sincerely,

Parker Beer