## **Emergency Management Cover Letter**

8306 Bruen CliffsNew Whitleyfurt, VA 01175

## Dear Blake Ondricka,

I would like to submit my application for the emergency management opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for support for incident management using concepts of the Incident Command System.

Please consider my experience and qualifications for this position:

- High level of competency in oral, written, and interpersonal communication, reasoning, planning, evaluation, goal and task management, and customer service
- Meet eligibility requirements for Colorado Emergency Management Association or similar association
- Meet eligibility requirements for International Association of Emergency Managers certification
- Familiarity with NIMS and Emergency Operations Center functions
- Familiarity with medical or other emergency response organizations and how they respond to emergencies
- Experience working with highly diverse and wide ranging groups
- Experience creating comprehensive emergency management plans
- Basic Life Support and Advanced Life Support

I really appreciate you taking the time to review my application for the position of emergency management.

Sincerely,

**Dallas Huel**