

Emergency Management Cover Letter

7300 Mohr Road East Amadomouth, MN 41513-2425

Dear Parker Hoppe,

I would like to submit my application for the emergency management opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for purchasing, project management, financial reporting for Local, State and Federal Emergency Preparedness grants.

Please consider my qualifications and experience:

- Lead the development of Global-level strategies and improvement plans for security and emergency management topics
- Provide input into the security and emergency management component of the internal audit plan
- Collate and analyse performance against security metrics and public targets
- Communicate Global HSE security issues and their performance internally and externally
- Ensure regular maintenance and serve as the emergency response point of contact for AMEX travel tracker
- Knowledge of and experience in all facets of emergency management and homeland security consultation
- Strong oral and written communications, including skill with Microsoft Power Point and Excel
- Strong interpersonal, communication, assessment, and critical thinking skills

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Haven Jacobi