

Emergency Management Cover Letter

23849 Hayes JunctionsWolffchester, WY 90225

Dear Lennon Emmerich,

I am excited to be applying for the position of emergency management. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for guidance and support to campuses before, during, and after an incident or planned event; develop and facilitate training to individual campuses; work with individual campuses to ensure compliance with mandated federal, state, and college emergency management regulations.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Review and critique incident reports and other documentation for content and accuracy
- Manage employees assigned to emergency communications activities, including mass notification software/applications
- Utilize Risk360 to effectively draw conclusions on analytical data affecting the Department of Safety Services
- Experience in working in a high pressure environment (such as a call centre, an operations or crisis centre)
- Bilingual imperative BBC/BBC and CBC/CBC
- Works with standard office equipment (computer, telephone, fax, copier)
- Develop the strategy for security and emergency management to support the Business and Global Functions
- Ensure that security risks are identified, assessed and addressed within the Group's security and emergency management framework

Thank you for your time and consideration.

Sincerely,