

Emergency Management Cover Letter

35102 Andy LightHongfurt, MT 41253

Dear Jordan Turcotte,

Please consider me for the emergency management opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for analysis of hazards (natural phenomena, human-caused, and technological) and potential consequences as well as recommendations for protective actions and the necessary emergency resources to ensure effective response and compliance with DOE Orders and other requirements such as State Emergency Management System (SEMS) and National Incident Management System (NIMS).

Please consider my qualifications and experience:

- Security Fundamental Professional Certification (SFPC), Security Asset Protection Professional Certification (SAPPC), or Security Program Integration Professional Certification (SPIPC)
- Assist with the Development of training packets needed for the emergency management program
- Assist with the maintenance and documentation of control points, and updating of the control points manuals for each district
- Inventory of emergency response equipment and documentation of user guides and quick response kits
- Assist with the development of earthquake response plan development for employee safety during a large scale emergency
- Representation at community events and trade shows promoting KMC's Emergency Management Program and pipeline safety
- Currently enrolled in Emergency Management, Safety, Oil Spill Technology, Fire School, Communications, Environment
- Requires sitting and manual dexterity to perform work on a PC

Thank you for taking your time to review my application.

