

# Electronic Assembler Cover Letter

19718 Hunter PortsLeoraville, FL 61534

**Dear Peyton Lemke,**

In response to your job posting for electronic assembler, I am including this letter and my resume for your review.

In the previous role, I was responsible for and maintain all necessary equipment, materials, and resources to enable the Field Service Department to function effectively and efficiently.

Please consider my qualifications and experience:

- Basic Computer and Technical skills
- Effective communications both orally and written
- Basic understanding of wire harness
- General understanding of Electronics
- Maintains a neat, orderly and safe work station
- Performs other duties from time to time as directed
- Verifiable work history or a resume
- Perform appropriate job record transactions

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

River Bartell