

# Donor Relations Director Cover Letter

97301 Homenick PortNew Bambiport, CO 12481-7438

**Dear Parker Franecki,**

Please consider me for the donor relations director opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for support, as needed, for all fundraising activity including cultivation, solicitation, donor events, stewardship, and campaign fundraising.

My experience is an excellent fit for the list of requirements in this job:

- Excellent presentation skills, combined with solid written and verbal communication skills
- Passion and creative energy for annual fundraising and donor relations
- Strong experience in development procedures and practices, including goal setting, work planning, volunteer training, and program evaluation
- Excellent computer skills, including database reporting, work processing and spreadsheets
- Experience using Raiser's Edge
- Experience with donor-relationship-management databases
- Excellent computer skills, including database reporting, word processing, and spreadsheets
- Individuals should demonstrate professionalism, with strong communication skills and be able to establish and maintain effective working relationships

**Thank you for taking your time to review my application.**

Sincerely,

Alexis Schmitt