

# Distribution Supervisor Cover Letter

56310 Grady RapidMelstad, CA 09932

**Dear Max Ondricka,**

I submit this application to express my sincere interest in the distribution supervisor position.

Previously, I was responsible for planning, direction, regulatory compliance and oversight to assure completion of customer-initiated work requests in a safe and cost-effective manner.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Proficiency using general business computer applications, such as Microsoft Office, Lotus Notes, and a Company ERP system
- Controls, CAPAs
- APICS, Project Management or Lean Six Sigma certifications are preferred
- Pharmaceutical or Medical Devices supply chain experience is preferred
- Validated initiative, creativity, assertiveness, and leadership abilities are needed
- Experience leading continuous improvement initiatives is preferred
- Operational experience in FDA, OSHA, GMP/QSR compliance, CPIM, Logistics or Distribution, Process Excellence, Lean and ISO
- Knowledge of principles and methods for distribution of product

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Alexis Harvey