

Distribution Specialist Cover Letter

60349 Eduardo ShoalsNew Tony, MT 45497

Dear Skyler Rolfson,

In response to your job posting for distribution specialist, I am including this letter and my resume for your review.

Previously, I was responsible for support with the coordination and tracking of routine inspection programs and special projects such as: GLT and overhead inspections, cable testing/replacement projects, underground equipment inspections, etc.

Please consider my experience and qualifications for this position:

- Have a full range of motion
- Manage delivery of video, subtitles, and dubbed audio files in several languages, while ensuring timely and quality deliveries
- Analyze delivery metrics to identify and troubleshoot issues
- Navigate a variety of technical and content management systems
- Stay highly-aligned with cross-functional teams, including but not limited to, content acquisitions, finance, localization, QC, encoding, engineering, product, and marketing
- Assist in improving and scaling our workflows and tools
- Curate our catalog of assets and champion the best customer experience
- Knowledge of Microsoft Office products including Excel and Word preferred

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Emerson Mante