## **Distribution Analyst Cover Letter**

4065 Rath InletMcDermottside, AR 79114-2440

## Dear Skyler Bergstrom,

Please consider me for the distribution analyst opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for on-going support and consultation to Distribution Excellence Managers, Regional Supply Chain Directors and Supply Chain (SC).

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Knowledge of adult learning principles and training techniques
- Knowledge of teambuilding/facilitation principles and techniques
- Trouble shooting skills and problem tracking/resolution methods
- Skill in starting and persisting with specific courses of action while exhibiting a high motivation and sense of urgency
- Skill in facilitating problem-solving and decision-making group working sessions, including consensus building, needs analysis, and mediation
- Skill in providing constructive feedback and criticism to individuals from all organization levels
- Skill in listening to other to identify issues, needs, or concerns
- Skill in influencing and leading others in a particular direction to achieve business goals

Thank you for your time and consideration.

Sincerely,

**Robin Hermiston**