

# Director, Regulatory Affairs Cover Letter

458 Lacy Canyon Starkland, WI 00885-6586

**Dear Indigo Romaguera,**

Please consider me for the director, regulatory affairs opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for cMC regulatory affairs leadership, oversight and strategy in support of product assignments, including but not limited to CMC regulatory strategies, regulatory requirements in domestic and international markets, regulatory strategic development plans and risk assessments, critical issue management and advice on Health Authority interactions.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Excellent leadership, communication, interpersonal and collaboration skills
- Experience in labeling and artwork processes preferred
- Experience working with teams, driving consensus and results
- Experience in labeling and artwork processes and knowledge of regulatory systems preferred
- Expertise in labeling regulations
- Adobe Acrobat, Microsoft Office
- History of achieving regulatory goals in ambiguous and sometimes challenging situations
- Thorough understanding of global regulatory environment and relevant drug development regulations and guidelines

**Thank you in advance for reviewing my candidacy for this position.**

Sincerely,

Jordan Abshire