

Director, Project Manager Cover Letter

2316 Gerlach Pass East Devonberg, NH 07416

Dear Campbell Weimann,

I submit this application to express my sincere interest in the director, project manager position.

In the previous role, I was responsible for vision and leadership to the development the project strategic plan, work plan, and project monitoring, in close collaboration with CDC, government, and other stakeholders to ensure timely implementation and compliance to the requirements and regulations of the award;.

My experience is an excellent fit for the list of requirements in this job:

- In-depth understanding of the software development life cycle and web-based applications for both custom and commercial-off-the-shelf (COTS) software development
- Adept at negotiating
- Facilitate meetings to gain consensus/resolution
- Use good judgment & understanding of escalation procedures, escalation etiquette, and when to ask for help from internal leadership
- PMP certified with demonstrated experience with PMBOK based project management control processes & techniques (risk, change, schedule, cost, & quality management)
- Experience with pension administration program and software
- Experience working on State government IT projects
- Experience and/or background in Healthcare is preferred

Thank you for taking your time to review my application.

Sincerely,

Shiloh Heller