

Director, Project Manager Cover Letter

863 Ivonne CapeRoxannfurt, NC 16864-1361

Dear Royal Dietrich,

In response to your job posting for director, project manager, I am including this letter and my resume for your review.

In the previous role, I was responsible for support, guidance and direction in the development of policies, procedures, and other operational changes necessary to comply with legal requirements and support the operational areas in the implementation of such policies, procedures, and other changes as required.

My experience is an excellent fit for the list of requirements in this job:

- Proficient business development, marketing and sales skills
- Project Management experience in a FDA/EU pharmaceutical, API, Drug Product, or Medical Device environment
- Experience with development of metric dashboards, schedules, analyzing statistical and report trends
- Strong understanding of Quality Management Systems
- Strong experience in project management, database administration, and SharePoint or TrackWise experience
- Development of effectiveness checks supporting Corrective Action and Preventative Actions (CAPA)
- Evident success managing projects to completion in an efficient and effective manner
- Proven track record in collaborating with staff across different organizational functions and driving consensus

Thank you for your time and consideration.

Sincerely,

Skyler Legros