

Director, Project Manager Cover Letter

6533 Funk FerryFayside, TX 92002

Dear Blake Yundt,

In response to your job posting for director, project manager, I am including this letter and my resume for your review.

Previously, I was responsible for program governance services through the development and implementation of standard operating procedures (SOPs) that contribute to continuous process improvement.

My experience is an excellent fit for the list of requirements in this job:

- A deep understanding of Power Generation Projects
- Experience and understanding of Chinese contractors and equipments
- Experience in management of multiple small to mid-size projects including
- Experience in preparation of studies and reports, managing engineering staff, oversight of equipment procurement
- Basic knowledge of finance and processing of finance related information
- Development and negotiation of contracts
- Understanding of various scopes of work related to consulting engineering projects
- Knowledge and proficiency in additional Asian languages would be beneficial

Thank you for your time and consideration.

Sincerely,

Jordan O'Conner