## **Director Planning Cover Letter**

3465 Celestine IslandsMoseside, AK 15127-2104

## Dear Skyler Gorczany,

In response to your job posting for director planning, I am including this letter and my resume for your review.

In the previous role, I was responsible for supervision for website and social media content for orientation and other student involvement and leadership development campus initiatives.

Please consider my experience and qualifications for this position:

- Advanced PC skills, including use of Excel
- Understand and implement company policies and procedures
- Prior experience and exposure to financial laws, regulations and market practices
- Good understanding of BE processes and Manufacturing Science (scheduling, inventory management, capacity planning, lean manufacturing, TPM)
- Work on innovative original research and strategic projects for the agency and support the agency's thought leadership
- Significant automotive experience
- Retail and product expertise in key markets within Asia with apparel/fashion trend experience
- Advanced working knowledge in MS Excel

Thank you for considering me to become a member of your team.

Sincerely,

Finley Abernathy