

Development Representative Cover Letter

18352 Ruecker PointPort Santoshire, WA 08301-6917

Dear Campbell Effertz,

I submit this application to express my sincere interest in the development representative position.

In the previous role, I was responsible for administrative support functions such as, sorting and distributing mail, establishing and maintaining files, document management, preparing correspondence, maintaining office equipment, resolving hardware and software issues, ordering office supplies and maintaining adequate inventory levels, coordinating reimbursements for development staff and College,etc.

Please consider my experience and qualifications for this position:

- Demonstrated interest in the infrastructure industry
- Customer oriented with a high level of professionalism
- Bachelor's in business, economics, marketing, geography, GIS, or related field
- Software/SaaS experience in a sales or business environment
- Experience of using sales/ marketing software platforms, such as Salesforce
- Experience of using web conferencing and lead generation tools highly desirable
- Research, and organisational profile building and management
- Enthusiasm to succeed and put the customer first is essential

Thank you for taking your time to review my application.

Sincerely,

Story Spinka