

# Dean Cover Letter

30067 Ratke KeysSharleneview, MO 50259-4891

**Dear Charlie Hickie,**

Please consider me for the dean opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for leadership for the College, fulfilling its mission and setting and achieving College goals;.

Please consider my qualifications and experience:

- Commitment to constant professional growth
- Drive instruction through data analysis, effective coaching, evaluation of teachers, curriculum development, and overall evaluation of outcomes
- Monitor classroom instruction, coach teachers, and provide timely feedback to teachers
- Serve on a Headquarter committee focused on regional strategy and curriculum (meets weekly)
- Foster and build strong teams among staff members, all focused on students
- Provide instructional leadership, management, and curriculum support
- Remain on call in the evenings (via school cell phone) to provide student and staff support
- Assist with recruiting top teaching talent

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Briar Lehner