

# Data Steward Cover Letter

773 Nola GreensWest Davida, WA 76230

**Dear Jordan West,**

In response to your job posting for data steward, I am including this letter and my resume for your review.

In my previous role, I was responsible for subject matter expertise and supports, manages and / or executes data governance and / or data management activities.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Strong familiarity with vendor administration
- Strong analytical skills researching issues and analyzing data anomalies and root cause
- Familiarity of SAP, including managing master data domains
- Development of standard calculations, security requirements, in alignment with enterprise standards
- University education (can be a graduate)
- Outlook, SAP and Hyperion (BRIO) skills are an advantage
- Organized and methodical person with logical approach in addressing issues
- Prior experience using object-oriented programming languages

**Thank you for your time and consideration.**

Sincerely,

Marion Effertz