

Customer Technical Support Cover Letter

39288 Corwin Crest Rempelborough, NV 82254

Dear Briar Smitham,

I am excited to be applying for the position of customer technical support. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for limited support for approved mobile devices which contain State proprietary data, including, but not limited to e-mail.

Please consider my experience and qualifications for this position:

- Process driven to ensure successful customer interactions and issue resolution
- Highly organized with little direction or support
- Open and willing to accept constructive ideas about performance and process
- Provide daily direction and communication to SRG Customer Support Team
- Assists the manager with daily operations that include development, and implementation training
- As a project lead, manages deadlines and delegates responsibilities to team
- Monitors daily workflow and ensures that correct procedures are followed
- Provide excellent technical support and customer service to TLOxp®'s clients in a fast-paced, dynamic environment utilizing both phone and e-mail support

Thank you for your time and consideration.

Sincerely,

Jordan Kassulke