

Customer Support Associate Cover Letter

821 Hunter Center Schuppeport, AL 56592-6398

Dear River Kunde,

Please consider me for the customer support associate opportunity. I am including my resume that lists my qualifications and experience.

In my previous role, I was responsible for a wide range of services including facility maintenance, mail & logistics, customer service and office presentation.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Work within a team-oriented environment
- Proficient knowledge of common business productivity software tools
- Are the first line of customer contact in areas of customer service, credit and collections, web support, and billing taking inbound calls
- Very strong written and verbal English communication skills
- Knowledge of basic troubleshooting skills would be preferred
- Willingness to work on rotational shifts covering North America, Europe and Asia time zones
- Experience working with US, UK and Australian customers would be preferred
- Physical Prescen in the office during shift hours

Thank you for taking your time to review my application.

Sincerely,

Greer VonRueden