

Customer Support Associate Cover Letter

3248 Heaney CentersLake Neva, NJ 13515-2614

Dear Campbell Armstrong,

I submit this application to express my sincere interest in the customer support associate position.

In the previous role, I was responsible for accurate, up to date information pertaining to Health & Welfare Benefits, Payroll, Pension/401k, Health Progress, Rebate, and Corporate Card Services.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Handle customer calls in stressful times of outages, bad weather, and unpaid bills
- Deliver exceptional service to meet our customer's needs
- Working technical knowledge of the biotechnology industry including the basics of project management methodologies
- Ecstatic about providing stellar support to our awesome users
- Extremely organized, self-motivated, and empathetic
- Previous experience in a support or account management role
- Team Player & Able to adapt to fast paced and changing work environment
- Self-Motivated, Reliable & Hard Working

Thank you for taking your time to review my application.

Sincerely,

Zion Jaskolski