

Customer Service Agent Cover Letter

135 Alfreda LocksSmithamshire, VA 70692-3620

Dear Ryan O'Reilly,

I would like to submit my application for the customer service agent opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for backup coverage on multiple accounts for other Customer Service Representatives when they are out of the office.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Great conflict-resolution skills
- Excellent working ethic
- Be customer focused and deliver exceptional customer service
- Demonstrate and advocate integrity and ethical behavior
- Ideally previous experience of working in a call center environment
- At Oriskany, NY 13424
- The entire training and work efforts will be WFH (work from home)
- Willingness to work in a call centric environment

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Quinn Wiza