

# Customer Service Agent Cover Letter

7414 Prince Mountains West Diannaborough, FL 51843-0170

**Dear Alexis Turcotte,**

Please consider me for the customer service agent opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for exceptional customer service while providing assistance to internal and external customers with accounts payable related issues.

My experience is an excellent fit for the list of requirements in this job:

- Excellent skills French and English, spoken and written are mandatory
- Demonstrate sales skills and have a strong interest in the field of sales are mandatory
- Good aptitude of IT fields, as MS Office suite (Outlook, Excel and Word) & knowledge of Oracle system considered an asset
- Experience or knowledge in food-processing or industrial business considered as an asset
- Good knowledge of internal sales
- Previous customer service experience in a call center, service business and/or restaurant
- Experience with CRM software and basic Microsoft Office
- Customer Service Agent jobs are entry level and do not require any previous experience

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Riley Gulgowski