

Crew Scheduler Cover Letter

9035 Emard ForkPort Olliehaven, KS 13386

Dear Brooklyn Kovacek,

I am excited to be applying for the position of crew scheduler. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for excellent customer service and support to all crewmembers through handling all scheduling related items including relaying correct policy, procedural, and regulatory information.

Please consider my experience and qualifications for this position:

- Extensive experience in planning workforce demand within an dynamic and complex operational environment to meet optimal outcomes within strict timeframes
- Experience working collaboratively within teams and with internal stakeholders to ensure timely delivery of business outputs
- Experience in interpretation and application of industrial agreements and awards
- Complete understanding of the applicable Federal Aviation Regulations (FAR's)
- Experience with crew scheduling software preferred
- Understanding of FAR 121 operations preferred
- Familiarity with Crew Member Collective Bargaining Agreements preferred
- Moderate noise (business office with computers and printers, light traffic and Group setting)

Thank you for taking your time to review my application.

Sincerely,

Max Klocko