

Credentialing Analyst Cover Letter

484 Shannon Plaza North Ezra, KS 80858-5853

Dear Onyx Hagenes,

I am excited to be applying for the position of credentialing analyst. Please accept this letter and the attached resume as my interest in this position.

Previously, I was responsible for support to the Director of Corporate Privacy in meeting federal and state reporting requirements, including the Office for Civil Rights, regarding breach notification and follow-up investigations.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- The Contractor has or is eligible to attend within the first months of work the BUMED training for Credentials
- Managers in Jacksonville, FL
- The contractor shall have sufficient skills to be able to independently review and verify the education, training and licensure of medical providers to determine authenticity of education/training of providers to ensure compliance with all credentialing policies established by the command and higher authority
- The contractor shall be highly experienced in the use of Microsoft Office software and should be able to produce reports using this software
- Current residence in the Midwest region in CST time zone and near an airport
- Intermediate level of proficiency with MS Excel, Word, Outlook
- Current residence in the North East Region (EST) time zone and near an airport
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Thank you for considering me to become a member of your team.

Sincerely,

