

Corporate Travel Consultant Cover Letter

6624 Merlin InletMcGlynntown, NE 33886

Dear Brooklyn Brakus,

I submit this application to express my sincere interest in the corporate travel consultant position.

Previously, I was responsible for traveler with corresponding travel documentation (by email or online via viewtrip) like itinerary and e-ticket, hotel or rental car confirmation.

Please consider my qualifications and experience:

- Advanced knowledge of international travel and complex reservations
- Strong communication (both in Chinese and English) and interpersonal skills
- Galileo GDS skills
- Diploma in tourism, events or hospitality, or similar training
- Advanced command of Amadeus
- Versed in the use of the Office suite (excel and powerpoint)
- Advanced skills on travel industry systems, including Sabre or Apollo GDS)
- Advanced skills on travel industry systems, including Apollo and/or Sabre GDS

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Spencer Tillman