

Compliance Audit Cover Letter

283 Stoltenberg CircleNew Gregoriochester, WV 88055-9305

Dear Avery Jenkins,

I would like to submit my application for the compliance audit opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for insights based on audit work and networking to update risk and materiality factors for IT auditable entities in support of ongoing audit planning/risk assessment.

My experience is an excellent fit for the list of requirements in this job:

- On cross-functional teams
- Participate in development of tools, checklists, training programs, strategy
- Engage and partner with site Quality leaders/managers in planning, deploying, reporting and follow-up of audit activities
- Comply with Corporate audit procedures and practices, including use of Audit Data Management System tool for all inspection and audit data capture and reporting
- Compile and publish a summary report identifying the purpose, scope and assessment results of each audit conducted
- Experience in life science or related fields such as the regulated device industry preferred
- Expert understanding and application of the quality system requirements
- Experience working with regulators worldwide

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

Justice Carroll