

Community Relations Manager Cover Letter

24539 Emmy PointEstrellamouth, MD 55229-3161

Dear Cameron Gulgowski,

I would like to submit my application for the community relations manager opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for leadership, oversight, management and support for the functional areas of the Community Relations Department (Community Engagement, Community Development, Communications, Government and Civil Society Relations, Local Content and CR Administration).

My experience is an excellent fit for the list of requirements in this job:

- Advanced knowledge of community relations, public relations, communications, media relations and marketing principles and practices
- General knowledge of accounting principles for budget management
- Excellent organization and planning skills needed for special events
- General knowledge of media relations and journalism
- Problem solving skills – Investigates appropriate resources and involves partners when appropriate
- Interpersonal skills – Deals with others in a considerate, respectful, and unbiased manner
- Attitude – Displays commitment to the organization and to personal growth
- Strong time management, leadership and problem solving skills

I really appreciate you taking the time to review my application for the position of community relations manager.

Sincerely,

Emerson Denesik