

Communications Editor Cover Letter

5058 Rodriguez UnionsHeidenreichview, KY 00516

Dear Drew Hegmann,

I would like to submit my application for the communications editor opening. Please accept this letter and the attached resume.

In my previous role, I was responsible for daily writing/editing/posting of social media content, as needed.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Knowledge of photography and basic videography
- Project and publication management experience
- Familiarity with AP Style and new media
- Very good power of expression and an excellent command of journalistic communicative tools such as copywriting
- Experience in researching, interviewing, writing, and editing with careful attention to detail under tight deadlines
- Willingness to learn and apply the Questrom brand standards, especially messaging and voice
- Experience with social media channels and interest in evolving forms of new media and their applications
- Curious, self-motivated, and collaborative

Thank you for considering me to become a member of your team.

Sincerely,

Marion Howe