

Communications Advisor Cover Letter

78812 Tanna RouteNorth Omer, OH 29293-0421

Dear Lennon Corkery,

I would like to submit my application for the communications advisor opening. Please accept this letter and the attached resume.

In the previous role, I was responsible for work direction to communications specialists/analysts and/or professional services on communications projects and communication channels (eg: Business Transformation Work Center, eNewsletter, Sharepoint sites, etc).

Please consider my qualifications and experience:

- Strong/proven communication skills (verbal and written) and experience developing a wide variety of communications content
- Experience driving large projects related to social media & corporate online reputation
- Organised, efficient with strong attention to detail
- Experience managing social media programs and content strategies
- Advanced skills in SharePoint content management system and Umbraco preferred
- Knowledge of legal requirements in relation to communications, media relations and advertising
- Excellent communication skills, punctuality, responsibility, persistence and drive for excellence
- Excellent writing and oral knowledge of working English

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Rowan Hilpert