

Communications Advisor Cover Letter

25903 Russ TrackGleasonmouth, KY 38781

Dear Drew Balistreri,

In response to your job posting for communications advisor, I am including this letter and my resume for your review.

In the previous role, I was responsible for support on business/financial communications and work closely with WWE's IR team to promote WWE's key business initiatives.

Please consider my experience and qualifications for this position:

- Experience of delivering internal communications at an asset or operational based level
- Proven track record in securing the trust of senior leaders and contributing as a strategic business partner, counselor and advisor, and/or experience in an agency or consultancy as an account director or client-relationship manager
- Comfortable with web-based project management tools and collaboration technologies, social media
- Familiarity with the political and economic dynamics in which this activity will be implemented
- Superior written, and verbal, communication and interpersonal skills in English and French (Quebec)
- Serve as organizational link with local community responding to, and coordinating, requests for participation in local events, site visits, and corporate sponsorships personally handling local concerns
- Tertiary qualified in a communications or related field with sound experience in the industry
- Excellent written and verbal communication skills and a strong commitment to safety

Thank you in advance for taking the time to read my cover letter and to review my resume.

