

# Clinical Trial Associate Cover Letter

99969 Wunsch StreamNorth Becky, WI 95768-3185

**Dear Charlie Lueilwitz,**

I am excited to be applying for the position of clinical trial associate. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for support in the preparation of regulatory submissions for investigational and commercial products (eg, Clinical Trial Applications, New Drug Submissions, post-Notice of Compliance changes) in line with ICH and Canadian requirements and scientific and company policies and procedures.

My experience is an excellent fit for the list of requirements in this job:

- Experience in project management in clinical operations preferred
- Previous experience of working on a clinical study
- Oversight or mentoring of more junior staff (direct or indirect) preferred
- The person carrying out this function has successfully provided programming expertise at the Project level for at least two large and complex international development projects that have been submitted to regulatory agencies worldwide
- Demonstrates leadership and management skills
- Assistance with the preparation/collection of all study documents
- Knowledge of ICH- GCP and SOPs in Clinical R&D
- Excellent planning, coordination, and time management skills to meet deadlines

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,

Frankie McGlynn