

Clinical Trial Associate Cover Letter

538 Marvin Squares Port Joyce, NM 67261-9928

Dear River McDermott,

I am excited to be applying for the position of clinical trial associate. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for support to all aspects of study progress (from planning to close-out), to assure adherence to intended timelines and achievement of study goals, while ensuring quality in accordance with FDA, EMEA, GCP, and ICH guidelines.

Please consider my qualifications and experience:

- Develop, data enter, and maintenance of study tracking databases/logs
- General knowledge of applicable clinical research development, regulatory requirements
- An understanding of the legal / regulatory requirements and guidelines with regard to clinical trial disclosure, on-going discussions of pending changes
- An understanding of the clinical drug development process, including clinical trial design, operations and results analysis
- Solid understanding of software capabilities and business applications
- Mentor and lead junior staff to share their vision and support them to reach a common goal
- Experience as a leader in clinical operations
- Experience with designing protocols, case report forms, regulatory submissions

I really appreciate you taking the time to review my application for the position of clinical trial associate.

Sincerely,

Shiloh Romaguera