

Clinical Team Manager Cover Letter

94060 Karan ValleysLake Mickiefurt, ME 95814-0308

Dear Dylan Champlin,

I am excited to be applying for the position of clinical team manager. Please accept this letter and the attached resume as my interest in this position.

In my previous role, I was responsible for knowledge and experience working with clinical, business, and readiness measures such as HEDIS, access/enrollment, safety measures and IMR requirements.

Please consider my qualifications and experience:

- Excellent organizational and time management skills, able to work independently with little direct management oversight while handling numerous projects at once
- Computer experience should include Microsoft Excel, Word and Outlook at the intermediate level at a minimum
- Coordination of local clinical team members
- Training and presenting at study meetings
- Oversight activities for systems, CTMS, EDC, ePIP
- Communication with sponsors
- Facilitating/chairing team teleconferences
- MVR report review

Thank you for your time and consideration.

Sincerely,

Peyton Boyle