

# Clinical Research Coordinator Cover Letter

8498 Bogan BurgsNorth Nelida, IN 16754

**Dear Dakota Dare,**

In response to your job posting for clinical research coordinator, I am including this letter and my resume for your review.

In my previous role, I was responsible for clinical Science support for a growing cancer immunotherapy (CIT) program, primarily medical data review of ongoing CIT combination studies.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Develops a working knowledge of study regulations and billing processes
- Working knowledge of statistics, database management, and human subject research in a clinical setting
- Willingness to work weekends and evenings, as necessary
- Prior experience administering mental health or neurocognitive assessments
- Experience working in HIV and/or women's health research
- Demonstrated knowledge of HIV-medications and medical terminology
- Experience with Committee of Human Research (CHR) online iMEDris system for submission, renewal, and modification of protocols
- Experience working in a clinical and/or research environment

**Thank you for taking your time to review my application.**

Sincerely,

Tyler Toy