

# Clinical Research Associate Cover Letter

1369 Melba Pike  
Port Brandevue, MO 64086-1532

**Dear Avery Howell,**

I would like to submit my application for the clinical research associate opening. Please accept this letter and the attached resume.

Previously, I was responsible for daily management/supervision to the clinical research staff to promote maximum enrollment, safe participation and exemplary conduct, and generation of accurate and complete data of the clinical research activities.

Please consider my experience and qualifications for this position:

- Working knowledge of Good Clinical Practices (GCP) and Human Subjects Protection (HSP)
- Certified Clinical Research Associate (CCRA)
- Understanding how their input and role coordinate more effective business practices for Shire's Clinical Development business and commitment to the culture, vision, and mission of Shire
- Clinical Trials Management Certification
- Understanding of Good Clinical Practice (GCP) and International Conference on Harmonization (ICH) regulations, clinical trial monitoring, and regulatory compliance
- General knowledge of Clinical Trial Practices and Regulations
- General knowledge of Clinical monitoring and trial design
- Maintain Clinical Trial Management System (CTMS) for the assigned studies in collaboration with

**Thank you for your time and consideration.**

Sincerely,

Corey Smith