

Clinical Research Assistant Cover Letter

9279 Thomas Inlet Petraville, CT 20179

Dear Morgan Wilderman,

I submit this application to express my sincere interest in the clinical research assistant position.

In my previous role, I was responsible for oversight to DMH residents or Psychology Trainees in the conduct of research, data collection and data compilation.

Please consider my qualifications and experience:

- Assist in development of weekly data reports
- Update identified organization folders for projects
- Make detailed observations, and accurately document research data from multiple sources
- Edit and test research surveys in a secure database platform
- Assist in preparation of IRB applications, renewals and correspondence as needed
- Participate in hospital and departmental education to develop knowledge base related to specific research activities
- Keep abreast of literature related to clinical research in general, research specific to clinical area
- Proficiency with Outlook, Word and Excel

Thank you for your time and consideration.

Sincerely,

Bellamy Kuvalis