

# Clinical Documentation Improvement Specialist Cover Letter

4756 Felix Harbor Wintheiserfort, AK 86355-9018

**Dear Phoenix Rowe,**

I submit this application to express my sincere interest in the clinical documentation improvement specialist position.

Previously, I was responsible for ongoing feedback to CDI team, physicians, administration and committees from reports created from CDI systems and software.

My experience is an excellent fit for the list of requirements in this job:

- Demonstrated knowledge of ICD-10-CM, DRG, APR-DRG, MS-DRG and POA (Present on Admission), CPT, HCPCS & PCS coding principals and guidelines, or willingness to learn strongly preferred
- The CDIS will have in-depth knowledge surrounding MS-DRGs (Medical Severity DRGs) and POA (Present on Admission) documentation requirements
- Able to analyze patient's clinical picture and documentation requirements and query physicians to capture accurate MS-DRGs
- A background in Case Management, discharge planning or quality management is preferred
- Conducts initial concurrent review process for all selected admissions to initiate tracking process, documenting findings on DRG worksheets, and identification of other key pathway or quality indicators as appropriate
- Interacts and communicates with Physician staff daily as needed – educating them in the process of clarifying documentation in the medical record
- Maintains the DRG Worksheet to include abstraction of patient clinical findings relevant to assign an ongoing working DRG, Physician Documentation Request/interactions and visit frequency
- Identifies needs to clarify documentation in records and initiates communication with physician by utilizing the appropriate “query” tools in order to capture the documentation in the medical record that supports

**Thank you for your time and consideration.**

Sincerely,

Stevie Mante