

Clinical Documentation Improvement Specialist Cover Letter

894 Julio IslandsKertzmannchester, KS 82228-4826

Dear Tatum Little,

Please consider me for the clinical documentation improvement specialist opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for feedback to HIM management staff and CDI leadership regarding opportunities for documentation improvement, and participates with the planning and development of educational programs directed towards improving documentation.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- Prior experience as a team leader / supervisor
- Experience developing and delivery coding education / training to professionals such as physicians, nurses, nurse practitioners
- Advanced understand of medical terminology, pharmacology, anatomy and physiology, and pathophysiology
- Advanced skill with Microsoft Office applications to include Word, Excel, PowerPoint and Outlook
- Certification as a Certified Risk Adjustment Coder
- In-depth knowledge of the health information industry as related clinical documentation improvement, quality and coding
- Certified Profession Coder (CPC) or Certified Coding Specialist (CCS), Registered Nurse (RN)
- Active RN, CCDS or CDIP credential

Thank you for taking your time to review my application.

Sincerely,

