

Client Tech Support Cover Letter

55940 Gleason Unions West Lucasport, DE 55284-4792

Dear Dallas Durgan,

Please consider me for the client tech support opportunity. I am including my resume that lists my qualifications and experience.

Previously, I was responsible for user support by installing, configuring and maintaining application software and computer hardware (workstations, printers, scanner, mobile devices, etc.).

Please consider my qualifications and experience:

- ITIL Foundations and/or Customer Service certification
- Troubleshooting experience (windows\windows servers etworking)
- To be selected by the program coordinator to participate in our annual High School Internship program
- A+ certification or equivalent Certification
- DOD Directive 8570 Technical Compliant
- Strong knowledge of Accounting Functions/Accounting Principles - highly preferred!
- Experience supporting Accounting software - highly preferred!
- Professional certifications (MCT or others) preferred

Thank you in advance for reviewing my candidacy for this position.

Sincerely,

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