

# Claims Manager Cover Letter

58017 Padberg Garden New Rosston, ND 48967-2700

**Dear Story King,**

I submit this application to express my sincere interest in the claims manager position.

Previously, I was responsible for timely research to ensure benefit programs are delivered with consideration to cost-efficiency, emerging industry trends, governance, best practices and compliance requirements (including taxation and other regulatory requirements).

Please consider my qualifications and experience:

- Remains abreast of developments in the contact center/customer experience field, by pursuing a program of self-development, participating in professional organizations, interacting with peers, reviewing pertinent literature, Incorporates advancements when practical and cost effective
- Reviews daily/weekly/monthly reports and analysis for area of responsibility and ensures key performance indicators are being met
- Strong understanding of human resources policies and procedures
- Advanced knowledge of insurance coverage, concepts and claim resolution procedures
- Intermediate proficiency with personal computers and Microsoft Office programs
- Proficient coverage interpretation skills in automobile and property LOB's
- Possess and demonstrate good interpersonal skills, both verbal and written, on a consistent basis
- Superior time management skill set

**Thank you in advance for taking the time to read my cover letter and to review my resume.**

Sincerely,