## **Claims Manager Cover Letter**

5143 MacGyver LoafEast Maurobury, WV 94410

Dear Lennox Swaniawski,

I submit this application to express my sincere interest in the claims manager position.

Previously, I was responsible for guidance and support to other departments in areas of regulatory compliance for customer and vendor licensing, returns requirements and policies to ensure regulatory compliance is maintained.

My experience is an excellent fit for the list of requirements in this job:

- Medical Graduate preferably M.B.B.S
- Legal/insurance qualification is desirable
- Standardise processes, policy & practises consistent with Corporate Sourcing to institutionalise procurement best practise
- Promote use of preferred vendors to promote greater standardisation, improved compliance, risk mitigation and leverage of purchasing power to increase cost savings
- Communicate marketplace intelligence relative to vendor capabilities, market pricing, conditions and trends, to help guide optimal use of vendors
- Experience for Consumer (personal) &/or Commercial insurance Claims services
- Significant experience and expertise with a track record for leading strategic sourcing processes, negotiating and contracting services
- Effective at review, documentation and negotiation of commercial agreements including legal terms and conditions

Thank you in advance for taking the time to read my cover letter and to review my resume.

Sincerely,

Spencer Hartmann