

Claim Manager Cover Letter

86835 Noma MillNew Ellieland, IN 53803-2789

Dear Story Heller,

I would like to submit my application for the claim manager opening. Please accept this letter and the attached resume.

Previously, I was responsible for leadership and supervision, training, direction, problem solving, team building in conjunction with Peer Managers in the Office of Medical Education.

I reviewed the requirements of the job opening and I believe my candidacy is an excellent fit for this position. Some of the key requirements that I have extensive experience with include:

- LEAN or Six Sigma process improvement
- Registered nurse with a valid current license in appropriate jurisdiction(s) for Nurse Case Manager
- Training or management experience is preferred
- Advanced level of understanding of the MS Office Suite
- Expert product and manufacturing process knowledge
- Advanced project management skills preferred
- Strong knowledge of claim processes and systems preferred
- Experience in convention servicing and/or meeting planning

Thank you for taking your time to review my application.

Sincerely,

Campbell Frami