## **CI Manager Cover Letter**

15793 Altenwerth ViaArmandfurt, MO 71973

## **Dear Drew Farrell,**

In response to your job posting for CI manager, I am including this letter and my resume for your review.

Previously, I was responsible for functional support for Black Belts, Green Belts and Yellow Belts to ensure principles of Lean Six Sigma are understood, utilized and implemented in project work.

My experience is an excellent fit for the list of requirements in this job:

- AML and/or Regulatory Compliance experience preferred
- Proficient in Microsoft Office products, particularly Excel and PowerPoint
- Strong knowledge of project management, including establishing program control mechanisms, facilitating large group discussions and presentations to executives
- Knowledge of Source Control or version control tools like Subversion, Perforce, and MKS
- Recognized professional certification in supply chain management
- Good working knowledge of ERP and purchasing processes and applications SAP, Oracle, JDE
- Certified Program Manager
- Strong experience and knowledge of all aspects of design and construction industry

I really appreciate you taking the time to review my application for the position of CI manager.

Sincerely,

Morgan Graham